

TOWN OF ARCADIA

Trempealeau County



Jon Schultz, Chairperson (715)919-1755
Donna Brogan, Supervisor No. 2 (715)797-0806

Barbara G. Tock, Supervisor No. 1 (608)323-3474
Nancy Rohn, Town Clerk/Treasurer (608) 323-7063

Town of Arcadia Minutes of Regular Town Board Meeting Thursday, January 26th, 2017 at 7:00 p.m.

The board meeting was called to order by Chairperson Jon Schultz at 7:02 p.m. Open meeting certifications were met. Roll call was taken. Board members present: Jon Schultz, Barb Tock and Donna Brogan. A list of residents that attended is available at the Town Hall.

Jon Schultz led the Pledge of Allegiance.

A motion was made by Donna Brogan and seconded by Barb Tock to adopt the agenda. The motion carried unanimously with a voice vote.

A motion was made by Jon Schultz and seconded by Donna Brogan to approve the minutes of the January 12th, 2017 Regular Board meeting. The motion carried unanimously with a voice vote.

Clerk/Treasurer Nancy Rohn reviewed the disbursements for January 13th, 2017 through January 26th, 2017. Questions were posed from the Board regarding expenses on truck No. 7, the Peterbuilt that was purchased recently. A motion was made by Donna Brogan and seconded by Jon Schultz to approve the disbursements. The motion carried unanimously with a voice vote.

PUBLIC COMMENTS:

At 7:07 p.m. Chairman Schultz opened the floor to public comments for other topics that were not listed on the January 12th, 2017 agenda.

Ron Tuschner asked for a moment of silence in remembrance of Barb Tock's mother and Town resident, Marian Gandera. He then had questions regarding the Peterbuilt truck; what were the service issues, and is it still under warranty. Jon Schultz explained that with the dealer was having a hard time completing repairs, so the truck was delivered to the Mid-State dealership. He also confirmed that the repairs will be covered under warranty.

Jon Jasin asked if an update on the Peterbuilt could be added as an agenda item to the next regular meeting.

Lynn Axness commented on the Road Crew's experiences during the last ice storm. During the recap of that evening she stated that at 10 pm Jon Olson told the road crew to head home as the roads were horrible. Both Ron Grulkowski and Jason Kamrowski stayed in their trucks overnight as they felt they wouldn't make it home and back to work the next morning. Axness asked if in the future there could be an emergency plan in place for the road crew. Barb Tock asked for ideas that Axness might have, and she responded that having camping gear as well as some kind of food available would be good. Ron Tuschner remarked that a stipend for the Road Crew to cover emergency expenses might be in order. Discussion continued with that idea and how it could be implemented.

Karen Geske asked if culverts that are alongside the road could be picked up when the weather is warmer. The Board responded affirmatively. Ron Tuschner stated that there are culverts in Holcomb Coulee as well.

After the third call by Chairperson Schultz the Public Comment section closed at 7:17 p.m.

AGENDA ITEMS:

- **Review and Possible Approval of Operator's License for Danielle Holloman:** Clerk N. Rohn reviewed the operator's license application with the Board. After confirming that D. Holloman met the proper requirements, Jon Schultz made a motion to accept the application. A second was received by Barb Tock and the motion carried unanimously with a voice vote.
- **Update Regarding Town of Arcadia Ambulance Committee:** Jon Schultz began the update by stating that the Committee met with the Ambulance Service. He felt that the meeting was very productive, and came up with a few other site suggestions. The Committee asked the Ambulance Service for their thoughts. One of the sites could possibly be where the mausoleum is located. If that site is chosen, former contributors would have to be contacted to see if there would be issues. Formal recommendations have not been presented yet, but will be soon. The committee also stated that they have expectations for information that the Ambulance Service should provide, and would like to see the following during their next meeting...solid estimate of building cost, confidence level of donations, expansion opportunities, etc. They thought this would be a good opportunity to present all the facts at one time to all 8 municipalities, possibly providing a PowerPoint presentation with handouts. Another suggestion is to have information regarding what steps are needed yet to allow paramedics. The next Town Ambulance Committee meeting will be held on Monday, February 6th at 5:15.
- **Review and Discussion of Township Survey Documentation:** The Board reviewed the documentation from 1981 regarding the township property which included the assessed value at that time. John Schultz remarked that it may be suitable to have a new survey completed. Updated figures would then be available. Schultz continued, stating that it may be best to wait with the survey until a decision is made regarding the final building site.
- **Update Regarding the County Comprehensive Plan:** Jon Schultz commented that the Board needs to understand what else is expected by the County regarding the Comprehensive Plan. N. Rohn reviewed the email from K. Heinderich from the County Land Committee. The Board still needs to review the list that was provided to ensure that final changes are made regarding Goals/Objectives, Transitional AG in the Land Use Map, and pass a resolution either supporting or opposing a mining overlay district. Karen Geske asked if there would be another meeting. After a brief discussion, a meeting for the Comprehensive Plan Committee was set for Wednesday, February 15th at 6:30.

- **Discussion Regarding the Employee Handbook:** Jon Schultz stated that the employee handbook needs to be reviewed. Barb Tock voiced a concern regarding the Road Crew's lunch breaks. The handbook's rule and what they are currently doing do not match. Other items that came to mind for the Board members were the work boot stipend (the Town will buy one pair annually); seasonal change of hours, and an emergency stipend. Tock stated that it is the Board's place to set the rules, and the employees place to follow them. Ron Tuschner asked about the 4-day work schedule. He is a firm believer in having someone there for all 5 days. Jon Schultz commented that maybe a rotational schedule could be implemented so that all weekdays are covered. Tuschner said that depending on what work is being performed should determine if two employees are required to be present. Karen Geske asked if it would be possible to cover weekends with the rotational schedule, staggering their hours throughout the week. The thought is that if a storm is coming there could be more flexibility. Lynn Axness replied that there have been part-time employees helping out as well. Discussion continued on how to handle the employee handbook review. It was decided by the Board to set up a time before a regularly scheduled town meeting to start reviewing. The meeting was set for March 9th at 5:30 p.m. to start the process.

• **Correspondence:** Clerk Nancy Rohn stated that a few changes had to be made to tax collection dates. She will be in the office on Friday, Jan. 27th and Tuesday, Jan. 31st). Jon Schultz stated that he attended a final meeting for the Mill Road Bridge project. He heard that more work is needed per the Federal Government statutes to properly document the historical aspects. Schultz continued by saying that there were quite a few issues with this project. One of the changes included eliminating the cul-de-sacs which will help with cost savings. In turn, though, there will be additional costs with the historical recording. Estimated expense at this time is \$8821, with 10% being the Town's share. B. Tock commented that she asked Duane Miller to create an ink sketch of the bridge, possibly donating to the Town. Schultz continued by saying that ultimately it is up to Dave Lyga's discretion on approving changes. Lynn Axness thought that possibly someone should ask Ashley if they would be willing to put a piece of the bridge in Memorial Park. It will be looked into. Schultz said that at this time the work behind this project should be coming to an end. Next, Barb Tock recapped the Fire Board meeting and stated that the new fire engine should be delivered in March. The company wants to demonstrate for a few months. By doing so it would provide a discount on the loan. She also stated that there are two new fire department members.

Confirm next meeting date: The Board reviewed agenda items to be added for the next meeting: ambulance update; survey documentation; comprehensive plan. The next regular board meeting will be on Thursday, February 9th, 2017 at 7:00 p.m.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted by,

Nancy Rohn
Town of Arcadia Clerk/Treasurer
