

TOWN OF ARCADIA

Trempealeau County



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Nancy Rohn, Town Clerk/Treasurer (608) 323-7063

Town of Arcadia Minutes of Regular Town Board Meeting Thursday, December 8th, 2016 at 8:45 p.m.

The board meeting was called to order by Chairman Jon Schultz at 7:02 p.m. Open meeting certifications were met. Roll call was taken. Board members present: Jon Schultz, Barb Tock and Donna Brogan. A list of residents that attended is available at the Town Hall.

Jon Schultz led the Pledge of Allegiance.

Jon Olson asked if some of the agenda items could be moved. A motion was made by Jon Schultz and seconded by Barb Tock to adopt the amended agenda. The motion carried unanimously with a voice vote.

A motion was made by Jon Schultz and seconded by Barb Tock to approve the minutes of the November 21, 2016 Regular Board meeting. The motion carried unanimously with a voice vote.

A motion was made by Jon Schultz and seconded by Donna Brogan to approve the minutes of the November 21, 2016 Public Hearing (Budget) meeting. The motion carried unanimously with a voice vote.

A motion was made by Jon Schultz and seconded by Donna Brogan to approve the minutes of the November 21, 2016 Special Board meeting (setting the levy). The motion carried unanimously with a voice vote.

A motion was made by Barb Tock and seconded by Donna Brogan to approve the minutes of the November 21, 2016 Special Board meeting (final budget approval). The motion carried unanimously with a voice vote.

Clerk/Treasurer Nancy Rohn reviewed the financial statements for November as well as disbursements for November 22nd through December 8th, 2016. A motion was made by Donna Brogan and seconded by Barb Tock to approve the disbursements. The motion carried unanimously with a voice vote.

PUBLIC COMMENTS:

At 7:10 p.m. Chairman Schultz opened the floor to public comments for other topics that were not listed on the December 8th, 2016 agenda.

There were no public comments. After the third call by Chairman Schultz the Public Comment section closed at 7:11 p.m.

AGENDA ITEMS:

- **Presentation by Allied Co-op (on-site fuel):** A representative from Cenex (sells products to Allied Cooperative) gave a presentation regarding the on-site fuel trial period. Premium diesel is being provided at \$2.50 a gallon. Additional taxes are taken off the price immediately. Two fuel samples were shown to the Board. One of the samples included a demulsified product that helps keep water out of the fuel. The trucks would require special filters if premium diesel was not used. Jon Schultz commented that Foreman Jon Olson has been working on this for over a year, and the thought is that having the tank on site will save money by not spending time running to get fuel. The representative continued by saying he would keep track of market pricing to ensure that the tank is filled before prices increase. The discussion continued with a question from Ron Grulkowski that pertained to the difference in diesel. Darlene Rossa asked whether or not the Town can contract the fuel. Per the representative, contracts will come out in January, and the Town will receive the best price possible. Clerk Rohn stated that the insurance agent reviewed the on-site tank situation and stated that it will be covered. If the Town decides to keep the tank on site in the future, permanent barriers will need to be installed. For the audience, a meeting will be held on January 18 at the Country Club to discuss gasoline for those that are interested. A question was raised by D. Rossa whether or not the Town would need to purchase the tank in the future, and how much would that be? B. Tock stated that it could be up to \$20,000. The representative said he would work with the Town on pricing. At the end of the discussion, the Board will review in the spring how this experiment worked out.
- **Appreciation of Annual Snow Plower's Day:** In appreciation of the work they do, Governor Walker established an annual snow plower's day. In turn, the Town of Arcadia handed out gift cards to the Road Crew (in lieu of a Christmas party). Each of the Road Crew members were introduced and received applause from the audience. Beth Killian commented on the fantastic job of brush cutting, and taking care of the roads in general.
- **Foreman's Update (including Bridgework):** Jon Olson led the update by reporting on equipment issues. He stated that there have been overheating and computer problems. The shop truck continues to have problems. The crew has replaced the all of the cutting edges on the plows as seal coated roads are rough on them. Trees are being cut where needed, and plowing and sanding has started with the latest weather. The well that was repaired recently has a heater located nearby and has been insulated as well. Discussion returned to the cutting edges. Barb Tock asked about the expense. Jason Kamrowski stated that it is \$900 for each plow, but they are made of carbide and should be good for the season. Dave Waniorek said that in the past, non-carbide blades would have to be changed every 4 hours when plowing. Bridge repairs were discussed next, with Donna Brogan stating that Soppa Bridge was completed. Steel culverts and abutments were added to help reinforce the bridge.
- **Update Regarding Mill Road Bridge project:** Dave Pantzlaff from Ayres associated provided an update on the proposed Mill Road Bridge removal. Jon Schultz reviewed the history of the project to the audience, stating that the last meeting was in October. At that time, there were changes that were suggested. Mr. Pantzlaff took the suggestions into consideration and was present at the meeting to review the changes. Russ Johnson and Chris Michaels from the DOT were also present. One of the

landowners, Robert Soules, had also planned to attend, but was unable to make the trip. Correspondence was received by Soules, stating his concerns regarding the project (attachment). Pantzlaff proceeded by showing updated maps to the audience. One of the concerns voiced regarded the turnarounds. Pantzlaff stated that one of the landowners (the Moe family) did not want access to their property, whereas the other landowner (R. Soules) does. Soules also stated that he does not want the Town to vacate the right-of-way as he does not want to be landlocked. Pantzlaff continued by saying that the Township's right-of-way is there by "easement". Concern voiced by Chairman Schultz was that Mr. Soules thought the property line was the "center-line". The DOT representatives spoke, stating that an easement would be needed from Moe's to remedy the right-of-way issue. Also, a small amount of property would be needed from Soules to create the proper turnaround. Barb Tock stated that the Town must provide access to Soules' property, but a long road was not necessary. Jason Kamrowski (road crew) explained that he has plowed Mill Road many times, and has never had a problem turning around. He felt that all that needs to happen is remove the bridge and add barriers. A question was then raised about the right-of-way access for Moe's property, wondering if the State owned it. The DOT explained that it is allowed for now, but there would be an issue if Moe's were to sell and a house would be built. Bette Moe commented that there is no reason to build a road to "nowhere", and felt the road should be left as is. Discussion continued regarding the turnaround and whether people would be able to back out without an issue. Ron Tuschner stated that it is a Town policy that driveways are the responsibility of the landowner. Schultz asked the DOT what the risk was if the Town did not create a turnaround. The DOT said that it is the Town's decision whether or not to create one. Darlene Rossa commented that there are many dead-ends in the township that do not have turnarounds. Karen Geske stated that this project should be done as economically as possible. She had to build her own driveway. Pantzlaff stated that this project may have to be viewed as a historic site. DOT rep said it is private property and that it is not listed on the public register. The Town is not required to add a turnaround. K. Geske asked if the Town would be liable if someone went near the Mill building and was injured since the building is so dilapidated. DOT said that the Mill building could be looked at in the future, as well as adding a turnaround. A motion was made by Donna Brogan to remove the bridge, erect barriers, and create signage at minimal expense with no turnarounds included. Barb Tock seconded, and the motion carried unanimously with a voice vote. Mr. Pantzlaff asked the Board to respond to R. Soules regarding his concerns about the right-of-way. A temporary easement will be needed when removing the bridge to protect the Township. He suggested contacting the Town's attorney to draw up a municipality agreement.

- **Update Regarding Amber Lane:** N. Rohn stated that Larry Soppa had responded to the Town's request for an update regarding Amber Lane paving. He stated that paving would commence either late April or early May in 2017.
- **Review and Possible Approval of Insurance Bids:** The insurance bid received from Rural insurance was handed to the Board for review. N. Rohn stated that she also tried to work with Tri-Cor Insurance Agency for another bid, but due to personnel changes they could not provide one at the time. The Board decided to table this agenda item until the next meeting so they had a chance to review the documents.
- **Discussion of Road Use Agreement with the City of Independence:** The agreement received from the City of Independence was presented to the Board by N. Rohn. The Board decided to table this agenda item until the next meeting so they had a chance to review the document.
- **Discussion Regarding New Posting Place:** N. Rohn indicated that there may be a need to decide on a new posting place as one of the places, Larson Ag, may no longer be available. She stated that a

possible place could be Allied Cooperative. Another recommendation by Jon Olson was to ask Riverland Energy. Beth Killian stated that postings can be anywhere within the Township. N. Rohn took the suggestions under advisement and will make the posting change if it is necessary.

- **Scheduling of Performance Reviews for Road Crew:** The Board reviewed timing on when they would be available to conduct performance reviews. A decision was made to schedule them for Monday, December 19th at 1 p.m.

Correspondence: N. Rohn reviewed the correspondence received recently. WIPFLi expense breakdown from the audit this past year; Hale/Skemp email regarding annexation lawsuit information update; email from Paul Syverson regarding update on election recount – felt the task would be completed by December 9th.

Confirm next meeting date: The Board reviewed agenda items to be added for the next meeting: The next regular board meeting will be on Thursday, December 22nd, 2016 at 7:00 p.m. There will also be a closed session on Monday, December 19th, 2016 at 1:00 to discuss employee evaluations. The meeting was adjourned at 8:41 p.m.

Respectfully submitted by,

Nancy Rohn
Town of Arcadia Clerk/Treasurer
