

TOWN OF ARCADIA

Trempealeau County

W26051 State Road 95, Arcadia Wisconsin 54612 • Phone and Fax (608) 323-3470

Shop Phone (608) 323-1153

• Email: townofarcadia@outlook.com

Jon Schultz, Chairman (715)919-1755

Donna Brogan, Supervisor No. 2 (715)797-0806

Barbara G. Tock, Supervisor No. 1 (608)323-3474

Nancy Rohn, Town Clerk/Treasurer (608) 323-7063

Town of Arcadia Minutes of Regular Town Board Meeting Wednesday, September 28, 2016 at 7:00 p.m.

The board meeting was called to order by Chairman Jon Schultz at 7:08 p.m. Open meeting certifications were met. Roll call was taken. Board members present: Jon Schultz, Barb Tock and Donna Brogan. A list of residents that attended is available at the Town Hall.

Jon Schultz led the Pledge of Allegiance.

A motion was made by Donna Brogan and seconded by Barb Tock to adopt the agenda. The motion carried unanimously with a voice vote.

A motion was made by Donna Brogan and seconded by Barb Tock to approve the minutes of the September 22nd, 2016 Regular Board meeting. The motion was carried unanimously with a voice vote.

Clerk/Treasurer Nancy Rohn reviewed the disbursements for September 23rd through September 28th, 2016. A motion was made by Jon Schultz and seconded by Donna Brogan to approve the disbursements. The motion carried unanimously with a voice vote.

PUBLIC COMMENTS:

At 7:14 p.m. Chairman Schultz opened the floor to public comments for other topics that were not listed on the September 28th, 2016 agenda. After the third call by Chairman Schultz the Public Comment section closed at 7:15 pm.

AGENDA ITEMS:

- **FIRE DEPARTMENT BUDGET APPROVAL:** The Board reviewed the Fire Department budget that was sent by Fire Chief Jeff Halvorsen. Barb Tock noted that the overall budget was going to increase by \$16,000 for a total of \$220,000, which mainly consisted of operating costs. The Board reviewed some of the specifics...building repairs needed, gear replacement, small increase for calls and fire chief/deputies, and training. Schultz commented that he felt that these increases were overdue. Tock

stated that the initial budget was higher, but some areas were cut back. For further clarification Schultz stated that the City of Arcadia pays 45% of the total, the Town of Arcadia pays 44% and the balance of 11% is paid by the Town of Glencoe. Donna Brogan made a motion to approve the 2017 Fire Board budget, and a 2nd was received by Jon Schultz. The motion carried unanimously with a voice vote.

- **Disaster Aid:** Donna Brogan led the discussion. She indicated that any disaster aid would be for damage to roads specifically. The storm from August 11th was more of a mess than damage so she was unsure whether this will be considered for reimbursement; thinking it probably won't qualify. After conversing with Dave Lyga, a decision was made to submit the paperwork nonetheless. Brogan continued by saying that significant rainfalls from September did create a lot of damage, and felt that this had a lot more potential for disaster aid. Many pictures were taken of all the road issues, and additional information is being gathered yet regarding labor, contractor expense, etc. Schultz commented that there was quite a bit of overtime involved as well. Once everything is in order the paperwork will be submitted for the September storm damage.
- **Road Crew Vacation discussion:** The current policy that is in the employee handbook was reviewed by N. Rohn. She stated that Deputy Axness reviewed the vacation time information. There was a concern voiced by one of the members of the Road Crew as he felt that the current carryover policy would not cover the hours of vacation that he has earned; vacation time would be lost. The County's vacation policy was reviewed as well as a comparison to the Town's policy. Details were given regarding how many hours must be used before any time is lost. Discussion continued regarding wording of the handbook, and it does state specific carryover details. The issue was how the wording was interpreted in the handbook. Schultz explained how the Crew is given vacation time each year. Rohn suggested that as time permits the employee handbook should be reviewed again. B. Tock stated that there are other areas that should be discussed as well.
- **Annexation Lawsuit update:** Jon Schultz stated that an email had been received from Hale/Skemp law firm indicating that the case is in an accelerated mode based on Wisconsin Statutes. The hope was that the Board would receive an answer before the end of the year. Currently it is estimated that it will be next spring before the case is finalized. Darlene Rossa asked if the decision would affect the City of Independence regarding paying for the road maintenance fees that were established a few years ago. D. Brogan stated that the Township still needs to be paid yet this year. Discussion continued as to outstanding bills yet, and D. Brogan stated that the Town currently owes \$8277 to Hale/Skemp. Tock commented that the attorney feels that most of the costs are behind us. D. Rossa also wanted to know how much money has been spent regarding this lawsuit. Clerk/Treasurer N. Rohn said she thought it was approximately \$27,000, but would review all the invoices as she didn't want to make an error. (Note: After further investigation, the total amount spent to current day is \$20,688.56. This includes the invoice to Hale/Skemp mentioned above). Beth Killian suggested that the Board set up another meeting with the Independence City Council to work on a future road use agreement. Her thoughts were that an agreement must be in place before the Township agrees to take care of the roads. J. Schultz asked N. Rohn to set up a date to meet with the Council. Mike Chitko asked what would happen if the ruling was not in favor...would there be another appeal. Schultz responded that he wasn't sure what would happen in the future.
- **Set Road ratings meeting (Board)** – The Board discussed the need to set a meeting to update maps, etc. for Township roads. Performing this task will help with the road ratings task that needs to be before the beginning of December. The Board set the meeting for Thursday, October 6 from 2 p.m. until 4 p.m.

- **Set Budget meeting dates (Board)** – The next item on the agenda was to set dates for the upcoming budgeting process. The Board set meeting dates for Wednesday, October 19 and 26 at 6:30 p.m. Lynn Axness stated she could attend as well to help with the process.

Correspondence: J. Schultz discussed the WTA quarterly meeting that will be hosted by our Township on October 18th. Barb Tock will attend the WTA workshop on September 29th; County-wide transportation meeting will be held at the Courthouse at 7 p.m. on Thursday, Sept. 29th; Fall Clean-up scheduled for Saturday, Oct. 1st from 8 to noon; WTA annual meeting on October 9th through the 11th; and reviewed a packet regarding disaster funding.

Confirm next meeting date: The Board reviewed agenda items to be added for the next meeting. The next regular board meeting will be on Thursday, October 13th, 2016 at 7:00 p.m. The meeting was adjourned at 7:53 p.m.

Respectfully submitted by,

Nancy Rohn
Town of Arcadia Clerk/Treasurer
