

TOWN OF ARCADIA

Trempealeau County



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Ronald Tuschner, Chairman (608) 323-3035
Ivan Pronschinske, Supervisor No. 2 (608) 323-7675

Michael Wineski, Supervisor No. 1 (608) 323-2333
Nancy Rohn, Town Treasurer (608) 323-7063

Town of Arcadia Minutes of Board Meeting May 15, 2012

The 2012, board meeting was called to order by Chairman Ronald Tuschner at 7 p.m. Open meeting certifications were met. Roll call was taken. All Board members were present: Chairman Ronald Tuschner and Supervisors Michael Wineski and Ivan Pronschinske, and the attached list of residents.

A motion was made by M. Wineski and seconded by I. Pronschinske to adopt the agenda as prepared. The motion was carried with a voice vote.

A motion was made by M. Wineski and seconded by I. Pronschinske to approve the minutes of the April 30, 2012 meeting. The motion was carried with a voice vote.

A motion was made by I. Pronschinske and seconded by M. Wineski to approve the minutes of the May 8, 2012 meeting. The motion was carried with a voice vote.

A motion made by M. Wineski and seconded by I. Pronschinske to approve disbursements of May 15, 2012 voucher #16935 through voucher #16976. The motion was carried with a voice vote.

At 7:06 p.m. R. Tuschner opened the floor to public comments for other topics that were not listed on the May 15, 2012 agenda:

Beth Killian commented that the advertisement for the Comprehensive Plan for the Town of Arcadia was published in the newspaper and that there would also be an article published.

Paul Winey complimented that the Hall floor looked very nice. He also complimented the Board members for their work on the Clean Up Day.

No further public comments were made. At 7:08 p.m. R. Tuschner closed the floor to public comments.

Pampouch Road frontage and access – Mr. Greg Armstrong advised the Board that a survey was done along his property. Joe Nelson, the surveyor, recommended a quick claim deed to the Town of Arcadia. When the records were reviewed it was found that the road is not located exactly according to the records description. It was recommended to Mr. Armstrong to deed over the footage for the right of way. R. Tuschner clarified that it would be quick claim deeded to the Town of Arcadia and it would stay in the same exact location/area and that Mr. Armstrong is not asking for the Town of Arcadia to deed back what was before. Mr. Armstrong stated everything will remain the same; it is basically a survey correction.

A motion was made by M. Wineski and I. Pronschinske to accept the proposal from Mr. Greg Armstrong to the deed the additional land to the Town of Arcadia to correct the Pampouch Road frontage from his property so that he has access to the Town of Arcadia road. The motion was carried with a voice vote.

The addition of blasting to the Conditional Use for Alpine Material Corporation - Town Clerk pointed out to Chairman, R. Tuschner that Item 8 of the Conditional Use for Alpine Material Corporation addressed blasting. R. Tuschner read aloud “Blasting plan submitted and approved by the Department of Land Management prior to any continual blasting.” R. Tuschner asked Hector Casillas, Project Manger, from TPS (Turn-Key Processing Solutions) if the blasting plan had been submitted to the Trempealeau County. Mr. Casillas stated that he had consulted with SEH (Short Elliott Hendrickson, Inc.) and they recommended that he appear before the Town of Arcadia Board of Supervisors to obtain approval for blasting.

A motion was made by I. Pronschinske and seconded by M. Wineski to that the Town of Arcadia Board of Supervisors has no objections for a blasting permit for Alpine Material Corporation. A concern was raised by P. Winey regarding the blasting setback distance in relation to a property line or the blast site. A discussion occurred. The motion was carried with a voice vote.

Conditional Use for Hoesely Non-Metallic Sand Mine - A copy of the standard conditional use was give to each Board member. R. Tuschner read aloud each condition and each condition was discussed as it would apply to the Hoesely non-metallic sand mine.

At 7:32 pm. R. Tuschner opened the floor to public comments and concerns. P. Winey commented on the shielding of the light sources. He stated that there has been reactivation of an Advisory Committee. This committee will discuss hours of operation but will also discuss generator noise and also lighting. M. Wineski stated a condition could be added that stated all lighting shall be shielded and pointed away from buildings and roads. R. Tuschner interjected that it should be shielded to ground. I. Pronschinske requested that Clerk add the lighting as a condition. R. Tuschner commented that he believes once the Advisory Committee gets done the conditions between the Trempealeau County and the Town of Arcadia will be consolidated.

R. Tuschner made a second call for requests for comments. R. Tuschner made a third call for requests for comments. No public further comments were made. At 7:40 p.m. R. Tuschner closed the floor to public comments.

A motion was made by M. Wineski and seconded by R. Tuschner to approve the Conditional use for the non-metallic sand mine for Hoesley as discussed. The motion was carried with a voice vote.

Resolution for Mill Road Bridge Replacement – R. Tuschner read aloud the Resolution for Mill Road Bridge Replacement. Trempealeau County will now be responsible to sign all the necessary documents. The Town of Arcadia will no longer be responsible to sign the documents. The process is being changed.

A motion was made by M. Wineski and seconded by I. Pronschinske to approve the Resolution for the Mill Road Bridge Replacement project. The motion was carried with a voice vote.

Set a policy for charging attorneys fees for all permits - Discussion occurred on the verbiage to use for the policy. A motion was made by M. Wineski and seconded by I. Pronschinske for the policy to establish legal fees to be paid to the Town of Arcadia to read as follows: If anyone requires road use agreements or any other contracts, the Town of Arcadia will be reimbursed for the legal fees. The motion was carried with a voice vote.

Part time hired help for office – Discussion occurred that at this time Nancy Rohn is assisting Elva. N. Rohn requested a list of projects that need to be completed to catch up with previous projects. Elva explained to Board members that other urgent requirements have taken precedent over other pending projects/requirements. She explained to the Board that there was correspondence that was mailed to Mr. James Andre home address that were for issues in regards to the Town of Arcadia. On Friday, there was a clear plastic bag stapled and inside were various correspondences that were dated as far back as January 17, 2012. One of the items in the packet was from Whitehall School District for the November 8, 2011 Referendum Election. Elva contact Paul Syverson, Trempealeau County Clerk, and advised him of this situation. He was going to contact the GAB (Government Accountability Board) to make sure all correspondence would be mailed to the Town of Arcadia office. Elva stated that mailing correspondence to a personal address wrong. All correspondence should be mailed to the Town of Arcadia office, not the Clerk's home address. N. Rohn assisted Elva by contacting all the businesses/schools that were in the stack of mail received in the plastic bag to request that they change their contact information to the Town of Arcadia office address.

All the requests for absentee ballot requests that were mailed to all residents by a political party had the return address of Mr. Andre's home address. Elva explained that it is her responsibility to make sure the absentee ballots are mailed. The voter will be upset at the current clerk that their absentee ballot was not received.

R. Tuschner requested the following be set as priority: billing, reports, filing. After thirty days, he requested for this be presented to the Board again until everything is caught up. Elva stated that the Recall Election has taken away time from normal Town of Arcadia office requirements.

The 2012 Independence Fire District Budget - M. Wineski advised that Board that the 2012 Independence Fire District Budget is \$80,080.00. The Town of Arcadia's portion of that amount is \$8,218.77. A motion was made by I. Pronschinske and seconded by M. Wineski to approve the 2012 Independence Fire District Budget at a cost to the Town of Arcadia of \$8,218.77. The motion was carried with a voice vote.

Wisconsin Horsepullers Association "Class B" Retailers License - A motion was made by I. Pronschinske and seconded by M. Wineski to approve the Wisconsin Horsepullers Association "Class B" Retailers License. The motion was carried with a voice vote.

G & K Services Proposal for mats and uniforms - E. Helwig, Clerk, presented the proposal for mats. The mats currently in the Town of Arcadia Hall and office are in terrible shape. These were purchased from the Town of Arcadia. The floors have been waxed. The suggestion was to have G & K Services provide mats as they will provide new clean mats. There is a lot of sand and dirt that is brought in from shoes and it is grinding in on the floor. In having the mats exchanged it will keep the sand off the newly waxed floor. There will a special mat at the front door that would assist in keeping the sand in the entry way. Also, there was a request for a uniform the Road Crew Foreman. The Foreman would pay for the service. In doing so, the weekly delivery service cost would be divided between the Town of Arcadia and the Road Crew Foreman.

The weekly cost of the for the mat program would be \$17.28. I. Pronschinske stated that the fees received from the rental Town of Arcadia Hall should cover the cost of the rental. The Hall is currently rented for the next 6 weeks. A motion was made by I. Pronschinske and seconded by R. Tuschner to accept the proposal from G & K Services.

Correspondence - The SAGE Accounting program that the Town of Arcadia currently uses for payroll and accounting will no longer have updates to the program. E. Helwig asked the Board if they wanted to continue with the same program or look for a different program. The Board advised E. Helwig to research which program and return to the Board with the recommendations.

Minutes of Meeting - I. Pronschinske wanted to address the length of time taking to prepare the minutes of Board meetings. I. Pronschinske expressed that he is aware when there is a four hour meeting that it will take that length of time to prepare the minutes. He stated that his as his personal opinion that it should not take more that one half hour to type the minutes. Only the pertinent information should be typed in the minutes, if someone wants to know more exact information they can listen to the tape. A recommendation was made to check with the Towns Association to confirm how long tapes can be kept on file. I. Pronschinske will contact other Towns. M. Wineski stated that he would like to get an opinion from the Town's Association regarding the typed minutes and the tapped minutes.

A motion was made by I. Pronschinske and seconded M. Wineski to set the next regular Town of Arcadia meeting to Tuesday, May 29, 2012 at 7 p.m. The motion carried by a voice vote.

A motion was made by M. Wineski and seconded by R. Tuschner to adjourn the meeting. The meeting adjourned at 8:37 p.m.

Respectfully submitted by,

Elva V. Helwig
Town of Arcadia Clerk